



HIGHFIELDS SCHOOL

Headteacher: G Tate BA (Hons)

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Dear Parent/Carer

As we approach the final stages of preparation for the upcoming summer examinations, we would like to provide some key information which may be helpful to you in supporting your child.

Exam Revision Timetable

From Thursday 9th May until Thursday 20th June, the Year 11 timetable will be amended to accommodate tailored revision sessions to support students ahead of each of their examinations. For example, Friday 10th May is the first Science examination with Biology taking place in the morning for all students. Therefore, students will receive two double periods of Biology revision on Thursday 9th May.

For students to best understand the revision lessons taking place each week, we will provide them with a Weekly Guide each Friday afternoon. An electronic copy will also be added to the Exam Support webpage to support with your child's planning for the upcoming week.

Exam start times, complimentary breakfast and getting prepared

You can view your child's exam timetable on the MCAS (My Child at School) App. Alternatively, your child can show you their exam timetable by logging into the Bromcom student portal. It is essential that they are familiar with this and pay particular attention to the start time, duration and their allocated seating. Exams will start at the following times:

AM exams – 8:45am start

PM exams – 1:05pm start

For all AM exams, a complimentary breakfast will be served on the Gallery from 8am. The Upper School Team will be on hand along with relevant subject teachers who can offer last-minute advice, support and encouragement whilst students get prepared. The first breakfast will be available for RE students who have the first AM examination on Thursday 9th May.

We would be grateful if you could check that your child has all the necessary equipment for the upcoming examinations and understands the following exam regulations from the JCQ (Joint Council for Qualifications).

- [JCQ Information for Candidates](#)
- [On your exam day candidate checklist](#)

We have added this information to our Exam Support webpage which accessed via the tile on the home page. Alternatively, you may wish to [click here](#) for a direct link.



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NEA Assessment

We will share with students their raw marks for the parts of their qualifications which involve Non-Examined Assessment (NEA), often known as coursework. The deadlines for different qualifications occur over the coming weeks, but marks for GCSE subjects will be shared by Friday 3rd May. We will share marks using the Bromcom student portal, but sadly, due to regulations, we cannot share the marks directly with parents.

For GCSE qualifications the grade boundaries associated with each mark vary each year. For all qualifications, some further moderation of marks by the Exam Board may also take place. Therefore, we are unable to report final grades, although the teacher may have discussed a likely grade informally. Please note that the Pass mark for the spoken language endorsement of the English Language GCSE does **not** affect the final GCSE grade, students just need to have completed this before their written exams.

Students have the right to appeal marks for NEA work, but only on the grounds that there was a problem with how the work was set or marked, and not on the grounds that they wanted a higher mark. For further details see the exams policy on our website.

Extended Learning and Saturday School

We can confirm that the Extended Learning Timetable of after-school revision lessons will remain in place until Friday 10th May. There are also a small number of Saturday School revision sessions remaining with the next masterclass in English taking place on Saturday 27th April. You can find the Extended Learning Timetable and schedule of Saturday revision on the Exam Support section of the school website.

Revision Resources

On a final note, we would remind you about the revision resources which have been organised centrally for your child to use in preparation for their examinations. They can be accessed via the Revision Resources icon on student desktops or via the Exam Support page on the website.

If you require any further information or guidance, please do not hesitate to contact us at upperschoolstaff@hswv.co.uk.

Yours sincerely

MR D TREBLE
ASSISTANT HEADTEACHER / HEAD OF UPPER SCHOOL